MANUFACTURER LICENSE PROCESS
(For Original Applications Only)

APPLICATION REQUISITES
Submit the following:
1. HCD OL-12
2. HCD OL-21(for each location)
3. HCD OL-29 1.
4. One Office Exterior (1) Photo
5. Articles of Incorporation
6. BID-7 (2 ea.) 1.
7. Facial Photos (2 ea.) 1.
8. List of Model or Brand Names
9. explaination of Serial Number Configurations
10. Names of Manufactuers(s) whose product will be distributed (Distributors ONLY).
11. $1,100 License Fee (for each location)
12. Applicant Verification Stmt. 1.
13. $13 Applicant Verification Fee

1. Required for each person who participates in the direction, control or management of the sales operation. The same applies for the $13 applicant verification fee.

Occupational Licensing Section

July 1999

APPLICATION EVALUATION
Program Technician Evaluates Submittals For Sufficiency.

APPLICATION INSUFFICIENT
Program Technician Advises Applicant of Insufficiency.

APPLICATION APPROVAL
A Temporary Permit May Be Issued. Criminal Violations Check is Commenced.

CLEARANCE REVIEW
Check For Potential "Moral Turpitude" Convictions That Prohibit Licenser

QUESTIONABLE APPLICATION
Forward to Legal Division For Revocation of License Review

ISSUE LICENSE
License Is Issued For 2 Yrs.

LICENSE DENIAL
Formal Denial Notice Sent To The Applicant.